

Change of Program: Audit, Variable Course Credits, Pass/Fail

Students who wish to change courses to audit or to increase the credits on a variable course must complete a change of program form. Signatures of approval of the academic dean and the course instructor must be obtained. The last day to add and/or drop courses is published every semester in the University calendar.

If a student is enrolled in a course for audit or pass/fail and wishes to change to credit, that student must drop the course for audit or pass/fail and add the course for credit. The last day for such a change is published every semester in the University calendar.

Failure to comply with this change of program procedure may result in a failing grade for courses students have assumed they have dropped or no grade for courses they thought they added. All changes must be made in accordance with the established deadlines.